

# INTERNATIONAL STUDENT DESK



## FACT SHEET UNIVERSITA' COMMERCIALE LUIGI BOCCONI

### TERM DATES

	FALL	SPRING
Exchange Students Nomination Deadline	Mid May	Mid October
Students' Documents shipment	Mid May – Mid June <ul style="list-style-type: none"> <li>● 3 passport size pictures (VIA MAIL)</li> <li>● data protection code form (VIA MAIL)</li> <li>● cv/resume (VIA E-MAIL)</li> <li>● grade report (VIA E-MAIL)</li> </ul>	Mid October – Mid November <ul style="list-style-type: none"> <li>● 3 passport size pictures (VIA MAIL)</li> <li>● data protection code form (VIA MAIL)</li> <li>● cv/resume (VIA E-MAIL)</li> <li>● grade report (VIA E-MAIL)</li> </ul>
Italian Language Course registration	Mid May – Mid June	Mid October – Mid November
Online Application Period	Mid May – Mid June	Mid October – Mid November
Housing Application Period	Mid May – Mid June	Mid October – Mid November
Teaching	Mid September End of December	Mid February End of May
Examination	January / February (a special session is organized before Christmas for exchange students)  * Earliest Departure Date: end of December (before Christmas)	June / July  * Earliest Departure Date: end of June

Information on semester's schedule and deadlines: [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)

Information on courses: [www.ir.unibocconi.eu/offer](http://www.ir.unibocconi.eu/offer) or at [www.ir.unibocconi.eu/coe](http://www.ir.unibocconi.eu/coe) for the list of courses taught in English

\* **Earliest Departure Date:** This date must be considered the earliest date by which students are able to sit at least one official examination session for all the courses included in their study plan. Since students must sit the exams at Bocconi only during the official examination sessions we strongly suggest not to buy flight tickets before this date.

### LEARNING EXPECTATIONS

**Class Format :** mainly lectures. Depending on the subject, case discussions and presentations in class are also used. Usually, class attendance is not mandatory, but it is highly recommended: notes taken during lectures are relevant for the final exam.

**Grading:** grading is essentially based on the result of the final exam. In some courses it is the sum of different elements like team-work, research projects, essays, and class participation.

**Class Size:** classes have from 20 up to 100 students attending.

**Course Load:** exchange students are expected to attend min. 3 up to max. 6 courses per Term. Bocconi University credit system is ECTS equivalent: 1 BOCCONI credit corresponds to a 25-hour workload (of which 8 lecture hours). The average quantity of work required of a full-time Bocconi student is generally fixed at 60 credit points per year.

Courses run approximately 11 weeks per semester.

In some cases, students may be allowed to carry out a research project under the mentorship of a Bocconi professor, which can be evaluated as the equivalent of one course for Undergraduate students.

**Examinations:** usually courses in English have written exams, but they may also be oral. A special examination session is organized in December for exchange students.

**Educational Offer:** Bocconi offers 6 Graduate and 1 Undergraduate programs entirely taught in English:

- International Economics and Management. (Undergraduate)
  - International Management
  - Marketing Management
  - Finance
  - Economics and Management of Arts, Culture, Media and Entertainment
  - Economic and Social Sciences
  - Economics and Management of Innovation and Technology
- And a combined Bachelor and Master of Science
- Law

Exchange students can choose from a wide range of courses offered in English (over 90) every semester.

The list is available at: [www.ir.unibocconi.eu/coe](http://www.ir.unibocconi.eu/coe)

The complete list of courses offered (also in Italian) is available at: [www.ir.unibocconi.eu/offer](http://www.ir.unibocconi.eu/offer)

**N.B.:** Undergraduate students are allowed to choose only among undergraduate courses (code 5xxx and 6xxx).

# INTERNATIONAL STUDENT DESK



## BEFORE LEAVING HOME

**Expected arrival date:** students are expected to be at Bocconi, at the latest, on the first day of classes of each Term. Students attending the Italian Language Course are expected to be in Milan by the starting date of the course, since 75% of attendance is required.

**VISA:** Non-EU students must apply for a **study VISA** at the Italian Consulate at their home country. Students need to ask for a multiple entry Schengen VISA if you are visiting other European countries of the Schengen area. They must apply for and obtain their visa PRIOR to the arrival in Italy. We suggest that students begin their visa application process as soon as possible since the Consulate generally takes time to issue it.

**Health Insurance:** in Italy, the National Healthcare System is provided by a public health care service (ASL). Only foreign citizens with a permit of stay may apply for the service. Università Bocconi does not require international students to purchase a special health insurance, but all non-EU students are supposed to have a health insurance coverage when applying for the study visa and for the Permit of Stay (once in Italy). EU students are required to have:

- European Health Insurance Card "TEAM / HEIC Card", for stays shorter than 90 days
- E106/E109/E120/E121/E33/E37, for stays longer than 90 days

## Approximate Living Costs

**Housing:** from 400 (shared bedroom in private apartments) to 800 Euro per month.

**Food:** a meal at the university canteen is approx 7 Euro (Exchange students will have meal plans at a different rate).

**Transportation:** approx 20 Euro per month for the bus pass, or approx 30 euro for students over 26.

## SERVICES

### Computer Services

**Internet access:** 450 web points situated around the University buildings can be used by students to access internet with their laptops. Moreover, a broadband wireless connection is available in the classroom areas

**IT labs for students:** more than 120 personal computers connected to the University network are available for students to use in 2 different rooms.

**yoU@B - Student Diary:** a tailor-made planner accessible via the web, displaying lecture timetable, classroom allocation, exams calendar and results. It can also contain important notices from Bocconi Services and links for the enrolment to extra-activities.

**Library:** it is the most comprehensive economics collection in Italy with more than 670,000 volumes and it houses the office of the European Documentation Centre (CDE) and hosts the publications of the Asian Development Bank.

**Language Centre:** it offers curricular language courses to exchange students as auditors. Exchange students may also have the chance to attend extra-curricular and culture courses. The Centre has a multimedia language laboratory and provides constantly updated language-teaching tools and multimedia language-learning softwares.

**Career Service:** it helps students find an internship in Milan. Each semester a specific meeting for exchange students is organized within the orientation program.

## SERVICES FOR INTERNATIONAL STUDENTS: ISD

*International Student Desk is committed to helping international students make the most of their stay in Bocconi.*

**Dedicated Staff:** a team dedicated to assisting all incoming international students to ease their transition into their new lives in Italy, Milan and Bocconi.

**Orientation Program:** a series of meetings organized at the beginning of the semester aiming at providing useful information on relocation in Milan and on Bocconi services and procedures

- Orientation Meeting (mandatory for exchange students)
- Permit of stay sessions

**Academic Advising:** academic advisors are available to help exchange students build up their study plan.

**Italian Language Course:** the Crash course begins before classes start and is divided into 4 levels, from beginner to advanced. The workload is approx 60 hours for 3-4 weeks and attendance is mandatory.

**Welcome activities:** at the beginning of each Term the ISD offers a series of welcome activities

- Welcome Desk
- Bocconi Welcome Kit
- University Tours
- Guided Tours of Milan
- Welcome Cocktail

**Buddy Service:** Bocconi students provide tutoring to international students (students can ask for the service through the online application).

**Housing support:** exchange students can require accommodation through the housing office in Bocconi facilities. Our housing information material, which includes a description of residences, rules and procedures, is available on the website ([www.ir.unibocconi.eu/housingisd](http://www.ir.unibocconi.eu/housingisd)).

For further information: [housing.isd@unibocconi.it](mailto:housing.isd@unibocconi.it)

**Mailboxes:** All exchange students can ask for a mailbox upon arrival and receive their correspondence at Bocconi.

### Visa and Permit of Stay Assistance

Special information sessions organized within the orientation program and assistance in the application procedure.

### What's On

An update on the upcoming events in Bocconi and in Milan.

## CONTACT DETAILS

### INTERNATIONAL STUDENT DESK (ISD)

#### Exchange Students

Tel. +39-025836.2236/6412

Fax +39-025836.2204

E-mail: [inexchange@unibocconi.it](mailto:inexchange@unibocconi.it)

[www.ir.unibocconi.eu/inexchange](http://www.ir.unibocconi.eu/inexchange)

Take a virtual tour of Bocconi campus at  
<http://www.unibocconi.eu/virtualcampus>