

**International University of Japan  
Graduate School of International Relations**

**Application Form for the Exchange Program**

We are very pleased that you have shown interest in joining the Graduate School of International Relations, the International University of Japan. You are required to submit the following documents. All the submitted records are not returnable.

1. Your completed application form (type or print)
2. Your latest resume (must be typed)
3. Your latest transcript
4. Letter of motivation to study at IUJ
5. TOEFL/IELTS Score (if you are non-native English speaker)
6. A copy of your passport clearly showing your name, birth date, passport number, etc.

**General Information**

First Name	Middle Name (If applicable)	Family Name
Date of Birth (Month/Day/Year)	Gender (Please circle) Female      Male	Nationality
Place of Birth	Marital Status (Please circle) Single      Married	

Please mark the institution at which you are currently enrolled.

- (    ) Bocconi University of Milan- Luigi Bocconi (Italy)
- (    ) Bond University (Australia)
- (    ) International Business School, Brandeis University (U.S.A.)
- (    ) Thammasat University (Thailand)
- (    ) The Leonard N. Stern School of Business, New York University (U.S.A.)
- (    ) The Maxwell School of Citizenship and Public Affairs, Syracuse University (U.S.A.)
- (    ) The Norman Paterson School of International Affairs, Carleton University (Canada)
- (    ) The Ohio State University (U.S.A.)
- (    ) The School of Advanced International Studies, The Johns Hopkins University (U.S.A.)
- (    ) The School of International and Area Studies, Seoul National University (Korea)
- (    ) The University of International Business and Economics (China)
- (    ) Yonsei University (Korea)

Please mark the term for which you wish to attend.

- (    ) Fall Term (September - December )
- (    ) Winter Term (January – March )
- (    ) Spring Term (April – June )

Address Information

Current Address	Telephone/Fax Number E-Mail Address
Permanent Address	Telephone/Fax Number E-Mail Address
Contact/Mailing Address before you come to IUJ	Telephone/Fax Number E-Mail Address
Contact Address in Case of Emergency	Telephone/Fax Number E-Mail Address

Accommodation Preference

1. Single-student dormitory (on-campus) -- Rent: 39,000 yen / month
2. Married-student accommodation (on-campus) -- Rent: 53,000 yen / month
3. Off-campus apartment (Rent: vary depending upon the type of accommodation, location, etc.)

Do you want to share your information, i.e. name, nationality, E-mail address, home institution, with other incoming exchange students so that you can communicate each other before coming to IUJ?      Yes / No

I hereby wish to apply for participation, as an exchange student, in the Graduate School of International Relations, IUJ. I certify that all the statements in this application form are correct and complete. I pledge that I will follow the regulations of IUJ and the Graduate School of International Relations upon my acceptance as an exchange student. I understand that I am responsible for all my expenses, except the tuition fee for one term at IUJ, to be incurred during my participation in the exchange program, and there will be no financial aid from IUJ. I also understand that I am ineligible to work in Japan or receive any compensation during participation in the exchange program.

Signature of Applicant	Date Signed
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## How to fill out the Application for Certificate of Eligibility form

Please fill out the attached 3 page-application form, following the instructions for each item/column.

**Please DO NOT fill out columns/items that are not listed below!!**

**(Please leave them blank or leave them unchanged.)**

1. Nationality
2. Date of Birth: Please note that you must fill out the columns in the "Year", "Month", "Day" order. (There are many students who fill "Month" and "Day" in reverse order.)
3. Name: Please write "Family name" first, and then given name.
4. Sex: Please tick either "Male" or "Female."
5. Place of Birth: Town/City name and country name
6. Marital Status: Please tick either "Married" or "Single."
8. Home town/city: Your home address in your home country
10. Passport:
  - (1) Passport number
  - (2) Date of Expiration: Please note that you must fill out the columns in "Year", "Month", "Day" order.
15. Accompanying Persons, if any: Please tick either "Yes" or "No"
16. Intended place to apply for visa: Please write a name of a city that has a Japanese embassy or consulate where you will apply for your visa.
17. Past entry into/departure from Japan: Please tick either "Yes" or "No." If your answer is "Yes," fill in how many times you have been to Japan and dates of the latest entry (From "year, month, day " to "year, month, day")
18. Criminal record (in Japan/overseas): Please tick either "Yes" or "No." If "Yes," then please provide details about the crime you committed.
19. Departure by deportation/departure order: Please tick either "Yes" or "No." If "Yes" please fill in how many times and the latest departure by deportation ("year, month, day ")
20. Family in Japan (Father, Mother, Spouse, Son, Daughter, Brother, Sister or others) or co-residents: Please fill out the table if you have family members who live in Japan.
22. Total period of education (from elementary school to last (current) educational institution)
23. Education (last school or institution) or present school
  - (2) Name of the School: Please write your current university's name
  - (3) Date of graduation or expected graduation: Please write when you will graduate from the above university ("year, month, day ")
26. Method of support to meet expenses while in Japan
  - (1) Method of support and amount of support per month (average): Please tick the appropriate box and write how much is available to you per month. If you tick "Self" and put 100,000 yen or more in the column, you do not have to fill out (2), (3) and (4) in question 26. If you do not have enough funds (approximately 100,000 yen per month) to support yourself while attending the exchange program, please tick other column(s) and put the amount of money available to you per month from each. For example, tick "Remittance from abroad": 80,000 yen and "Scholarship": 20,000 yen.
  - (2) Supporter: If you ticked "Remittance from abroad" or "Carrying from abroad" or "Supporter in Japan," in question 26(1), you must provide information about your financial supporter's ①Name, ②Address and Phone No., ③Occupation (Place of employment) and Phone No., and ④Annual income of your supporter.
  - (3) Relationship with the applicant: Please tick one of the boxes if your answer to question 26(1) is "remittance from abroad," "carrying from abroad" or "supporter in Japan."
  - (4) Organization providing scholarship: Please tick one of the check boxes if your answer to question 26(1) is "Scholarship".

*Note: When you are filling out the form, if you make a mistake, please cross the word(s) out using double lines, put your signature near the mistake and correct the word(s). Do not use liquid paper or any other erasing or whitening techniques.*

**Exchange students who will study at IUJ only one term (3 months) will be given a student visa for 6 months regardless of their actual period of stay in Japan. Those students who will study at IUJ for 6 months will also get a student visa valid for 6 months.**

在留資格認定証明書交付申請書
APPLICATION FOR CERTIFICATE OF ELIGIBILITY

東京 入国管理局長 殿

To the Director General of Regional Immigration Bureau

出入国管理及び難民認定法第7条の2の規定に基づき、次のとおり同法第7条第1項第2号に掲げる条件に適合している旨の証明書の交付を申請します。

Pursuant to the provisions of Article 7-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for the certificate showing eligibility for the conditions provided for in 7, Paragraph 1, Item 2 of the said Act.

写真

Photo

1 国籍・地域 Nationality/Region
2 生年月日 Date of birth
年 Year 月 Month 日 Day

3 氏名 Name
Family name Given name

4 性別 Sex 男・女 Male/Female
5 出生地 Place of birth
6 配偶者の有無 Marital status 有・無 Married / Single

7 職業 Occupation Student
8 本国における居住地 Home town/city

9 日本における連絡先 Address in Japan
新潟県南魚沼市国際町777番地

電話番号 Telephone No. 025-779-1111
携帯電話番号 Cellular phone No.

10 旅券 (1)番号 Passport Number
(2)有効期限 Date of expiration
年 Year 月 Month 日 Day

11 入国目的 (次のいずれか該当するものを選んでください。) Purpose of entry: check one of the followings
I「教授」 I「教育」 J「芸術」 J「文化活動」 K「宗教」 L「報道」
"Professor" "Instructor" "Artist" "Cultural Activities" "Religious Activities" "Journalist"
L「企業内転勤」 M「投資・経営」 L「研究(転勤)」 N「研究」 N「技術」
"Intra-company Transferee" "Investor / Business Manager" "Researcher (Transferee)" "Researcher" "Engineer"
N「人文知識・国際業務」 N「技能」 N「特定活動(イ・ロ)」 O「興行」 P「留学」
"Specialist in Humanities / International Services" "Skilled Labor" "Designated Activities (a/b)" "Entertainer" "Student"
Q「研修」 Y「技能実習(1号)」 R「家族滞在」 R「特定活動(ハ)」 R「特定活動(EPA家族)」
"Trainee" "Technical Intern Training(i)" "Dependent" "Designated Activities (c)" "Dependent of EPA"
T「日本人の配偶者等」 T「永住者の配偶者等」 T「定住者」 U「その他」
"Spouse or Child of Japanese National" "Spouse or Child of Permanent Resident" "Long-Term Resident" Others

12 入国予定年月日 Date of entry
年 Year 月 Month 日 Day
13 上陸予定港 Port of entry

14 滞在予定期間 Intended length of stay
15 同伴者の有無 Accompanying persons, if any 有・無 Yes / No

16 査証申請予定地 Intended place to apply for visa

17 過去の出入国歴 Past entry into / departure from Japan 有・無 Yes / No
(上記で『有』を選択した場合) (Fill in the followings when the answer is "Yes")
回数 回 直近の出入国歴 年 月 日 から 年 月 日
time(s) The latest entry from Year Month Day to Year Month Day

18 犯罪を理由とする処分を受けたことの有無 (日本国外におけるものを含む。) Criminal record (in Japan / overseas)
有 (具体的内容) )・無
Yes (Details) ) / No

19 退去強制又は出国命令による出国の有無 Departure by deportation / departure order 有・無 Yes / No
(上記で『有』を選択した場合) 回数 回 直近の送還歴 年 月 日
(Fill in the followings when the answer is "Yes") time(s) The latest departure by deportation Year Month Day

20 在日親族(父・母・配偶者・子・兄弟姉妹など)及び同居者 Family in Japan (Father, Mother, Spouse, Son, Daughter, Brother, Sister or others) or co-residents

Table with 7 columns: 続柄 (Relationship), 氏名 (Name), 生年月日 (Date of birth), 国籍・地域 (Nationality/Region), 同居予定 (Intended to reside with applicant or not), 勤務先・通学先 (Place of employment/school), 在留カード番号/特別永住者証明書番号 (Residence card number/Special Permanent Resident Certificate number). Rows include 'はい・いいえ' (Yes/No) options.

(注) 裏面参照の上、申請に必要な書類を作成して下さい。 Note: Please fill in forms required for application. (See notes on reverse side.)

21 通学先 Place of study

(1) 名称

Name of school

国際大学

(2) 所在地

Address

新潟県南魚沼市国際町777番地

(3) 電話番号

Telephone No.

025-779-1111

22 修学年数 (小学校～最終学歴)

Total period of education (from elementary school to last institution of education)

年

Years

23 最終学歴 (又は在学中の学校) Education (last school or institution) or present school

(1) 在籍状況

卒業

在学中

休学中

中退

Registered enrollment

Graduated

In school

Temporary absence

Withdrawal

大学院 (博士)

大学院 (修士)

大学

短期大学

専門学校

Doctor

Master

Bachelor

Junior college

College of technology

高等学校

中学校

その他 (

)

Senior high school

Junior high school

Others

(2) 学校名

Name of the school

(3) 卒業又は卒業見込み年月日

Date of graduation or expected graduation

年

Year

月

Month

日

Day

24 日本語能力 (専修学校又は各種学校において日本語教育以外の教育を受ける場合に記入)

Japanese language ability (Fill in the followings when the applicant plans to study at advanced vocational school or vocational school (except Japanese language).)

試験による証明 Proof based on a Japanese language test

(1) 試験名 Name of the test

(2) 級又は点数

Attained level or score

日本語教育を受けた教育機関及び期間 Organization and period to have received Japanese language education

機関名

Organization

期間:

Period from

年

Year

月

Month

から

to

年

Year

月

Month

まで

その他

Others

25 日本語学習歴 (高等学校において教育を受ける場合に記入)

Japanese education history (Fill in the followings when the applicant plans to study in high school.)

日本語の教育又は日本語による教育を受けた教育機関及び期間

Organization and period to have received Japanese language education / received education by Japanese language

機関名

Organization

期間:

Period from

年

Year

月

Month

から

to

年

Year

月

Month

まで

26 滞在費の支弁方法等 Method of support to pay for expenses while in Japan

(1) 支弁方法及び月平均支弁額 Method of support and an amount of support per month (average)

本人負担

Self

円

Yen

在外経費支弁者負担

Supporter living abroad

円

Yen

在日経費支弁者負担

Supporter in Japan

円

Yen

奨学金

Scholarship

円

Yen

その他

Others

円

Yen

(2) 送金・携行等の別 Remittances from abroad or carrying cash

外国からの携行

Carrying from abroad

円

Yen

外国からの送金

Remittances from abroad

円

Yen

(携行者

Name of the individual

carrying cash

携行時期

Date and time of

carrying cash

)  その他

Others

円

Yen

(3) 経費支弁者 Supporter

① 氏名

Name

② 住所

Address

電話番号

Telephone No.

③ 職業 (勤務先の名称)

Occupation (place of employment)

電話番号

Telephone No.

④ 年収

Annual income

円

Yen

- (4)申請人との関係 (上記(1)で在外経費支弁者負担又は在日経費支弁者負担を選択した場合に記入)  
 Relationship with the applicant (Check one of the followings when your answer to the question 26(1) is supporter living abroad or Japan.)
- 夫  妻  父  母  祖父  祖母  養父  養母  
 Husband Wife Father Mother Grandfather Grandmother Foster father Foster mother
- 兄弟姉妹  叔父(伯父)・叔母(伯母)  受入教育機関  友人・知人  
 Brother / Sister Uncle / Aunt Educational institution Friend / Acquaintance
- 友人・知人の親族  取引関係者・現地企業等職員  
 Relative of friend / acquaintance Business connection / Personnel of local enterprise
- 取引関係者・現地企業等職員の親族  その他 ( )  
 Relative of business connection / personnel of local enterprise Others

- (5)奨学金支給機関 (上記(1)で奨学金を選択した場合に記入)  
 Organization which provide scholarship (Check one of the following when the answer to the question 26(1) is scholarship)
- 外国政府  日本国政府  地方公共団体  
 Foreign government Japanese government Local government
- 公益社団法人又は公益財団法人 ( )  その他 ( )  
 Public interest incorporated association / Public interest incorporated foundation Others

27 卒業後の予定 Plans after graduation

- 帰国  日本での進学  
 Return to home country Enter school of higher education in Japan
- 日本での就職  その他 ( )  
 Find work in Japan Others

28 申請人, 法定代理人, 法第7条の2第2項に規定する代理人  
Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.

(1)氏名 \_\_\_\_\_ (2)本人との関係 \_\_\_\_\_ **在籍予定大学の職員**  
 Name Relationship with the applicant

(3)住所 **新潟県南魚沼市国際町777番地**  
 Address

電話番号 **025-779-1103** 携帯電話番号 \_\_\_\_\_  
 Telephone No. Cellular Phone No.

以上の記載内容は事実と相違ありません。 I hereby declare that the statement given above is true and correct.  
 申請人(代理人)の署名/申請書作成年月日 Signature of the applicant (representative) / Date of filling in this form

年 月 日  
 Year Month Day

注意 申請書作成後申請までに記載内容に変更が生じた場合, 申請人(代理人)が変更箇所を訂正し, 署名すること。  
 Attention In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name.

※ 取次者 Agent or other authorized person

(1)氏名 \_\_\_\_\_ (2)住所 \_\_\_\_\_  
 Name Address

(3)所属機関等 \_\_\_\_\_ 電話番号 \_\_\_\_\_  
 Organization to which the agent belongs Telephone No.