SNU미주동창회멘토링프로그램

(SNUAA-USAMentoringProgram)

멘토지원서(MentorApplication)

1. 멘토기본인적사항**(Personal Information)**



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| 성명(Name) | JaniceJHaahs(손재옥) | 현재소속기관(Organization) | TimothyHaahs&Associates,Inc. |  |
| 단과대학(College) | 가정대학 | 학과(Department) | 가정관리학 |
| 전화(Tell) (CellPhone) | 267-736-2992 | E-mail | jhaahs@timhaahs.com |
| 서울대학번(SNUEntranceYear) | 1977 | 서울대입학시전공(Major) | 가정관리학/정치사회학(부전공) |
| 주소(Address) | 1210KinsgsleyCourt,LowerGwynedd,PA19002 |
| 멘토링해줄수있는전문분야(Specialtyarea(s)formentoring) | Architecture/EngineeringorBusinessAdministration |
| 멘토링기관(MentoringInstitute) | TimothyHaahs& Associates,Inc. | 멘토링구분(MentoringType) | 인턴쉽/단기연수 |
| 멘토링기관주소(Address) | ㅆ |
| 숙소구분(Housing) | 개별렌트 |
| 멘토링비용(Mentoring Cost) | 항공료, 체재비는 본인 부담 원칙이며 인턴쉽 등에 비용이 발생할 경우 추후 논의가능 |

2.멘티를위한멘토링정보**(MentoringInformationforMentee)**

TimothyHaahs&Associates,Inc.(TimHaahs)providescomprehensiveplanning,architectural design,andstructuralengineeringservicesformixed-useandparkingrelatedprojects.Our extensivein-houseexpertisegivesourclientsasinglesourceof responsibilitytomeettheir planning,designandengineeringneedsfrom theconceptualstagesofaproject,through constructionadministrationandbeyond.

Wearecommittedtoourmission-“Weexisttohelpthosein need”,andareseekinghighly motivatedindividualswhonotonlyhavea passionfor whattheydo,butwillembraceourcore valuesandmissionbyapplyingthem intheirdaytodaywork.

Weofferacollaborativeworkingenvironmentinwhichemployeesreceivethesupportand encouragementtheyneedtogrowprofessionallyas wellaspersonally.

Graduateandundergraduatestudentsmajoringin BusinessAdministrationor arelated discipline(i.e.accounting,finance,economics,informationsystems,informationtechnology, communications,marketing,humanresources,etc.)willbenefitfrom theTimHaahsBusiness AdministrationInternshipProgramwhichprovidesopportunitiesforpracticalexperienceina varietyofbusinessdisciplines.

Theidealcandidateis astudentpursuingaBachelor’sorMaster’sdegreein Business Administrationorarelateddisciplinewithacurrentgradepointaverage(GPA)of3.5/4or higher.

Thedurationandworkhoursoftheprogramcanbetailoredtothestudent’savailability.

Programparticipantscanexpecttobeinvolvedwithprojectsinthefollowingareas:

**Business Administration**

 OfficeAdministration

 Equipment/AssetManagement

 VendorServicesManagement

 BusinessInsuranceAdministration&Risk

Management

**Accounting&Finance**

 FinancialAccounting&RecordKeeping

 ProfessionalServiceContract&Billing

Management

 FinancialAnalysis,Budgeting& Reporting

 PayrollManagement

 Taxation& Compliance

**InformationTechnology**

 Hardware/AssetManagement

 Software/SystemsManagement

 Network&InfrastructureManagement

 DataManagement

**HumanResources**

 Recruitment,Selection&Onboarding

 EmployeeBenefits&401k Administration

 Policy&ProcedureManagement

 PerformanceManagement

 Training&Development

 StrategicOrganizationalDevelopment

**Marketing&Communications**

 CorporateCommunications

 ClientRelations

 EventPlanning

 DatabaseManagement

 Sales&BusinessDevelopment

**ArchitectureInterns**

 Observeallphasesofcomplex architectural/structuraldesignprojects from projectset-upthroughdesignand intoconstructionadministration.

 Assistwiththedevelopmentof innovative designsolutionsandpreparationof conceptual,schematicandfinaldesigns fora varietyofprojects.

 Preparedocumentationthroughoutall phasesofassignedprojects(SD/DD/CD).

 Assistwithperformanceofconstruction administrationservicesrelatedtoshop

drawingreviewandfieldvisits.

**EngineeringInterns**

 Observeallphasesofcomplex architectural/structuraldesignprojectsfrom projectset-upthroughdesignandinto constructionadministration.

 Assistwiththepreparationofengineering calculations,structuraldrawingsanddetails (i.e.constructiondocuments).

 Researchcodeissues(buildingand structural).

 Assistwithperformanceofconstruction administrationservicesrelatedtoshop

drawingreviewandfieldvisits.

Toapply,sendaresume,coverletterandtworeferencesincludinggradepointaverage(GPA)via emailtoamchugh@timhaahs.com.FormoreinformationatTimHaahsvisitusat [www.timhaahs.com.](http://www.timhaahs.com/)