



Admission Guide for International Students

Spring 2016 Undergraduate



Seoul National University
<http://en.snu.ac.kr>



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* / APPLICATION FORMS

available on the SNU website ▶ <http://admission.snu.ac.kr> (KOR)
 ▶ <http://en.snu.ac.kr/apply/info> (ENG)

1. [Form 1] Application for Admissions
2. [Form 2] Personal Statement & Study Plan
3. [Form 3-1] Recommendation [Form 3-2] Counselor Reference
4. [Form 4] Financial Certification

Welcome to SNU International Admissions

Thank you for your interest in Seoul National University. We are renowned for our prestigious curriculum in Korea, and globally recognized for producing reputable leaders and scholars in their respective fields. Students will discover here a dedication to maintaining high standards in both education and research, in addition to a wealth of resources for career aspirations.

We welcome students from a variety of backgrounds, recognizing that international students provide diverse perspectives and contribute to a dynamic learning atmosphere.

Undergraduate courses by 14 colleges are offered for International Admissions. In each academic year, SNU offers admissions for both spring and fall intake. All International Admissions are categorized into either; International Admissions I (His or her parents as well as the applicant himself or herself are not citizens of Korea), or International Admissions II (Korean origin students who received all of their primary and secondary education outside of Korea)

- This Admissions Guide for undergraduate applicants provides information regarding application process, application eligibility and admissions criteria.
- For further information about application process and admissions, please make an inquiry to our staff via the following contact information.

Office of Admissions

Website

SNU Portal <http://www.snu.ac.kr> (KOR) <http://en.snu.ac.kr>(ENG)
SNU Admissions (KOR) <http://admission.snu.ac.kr>
SNU Admissions (ENG) <http://en.snu.ac.kr/apply/info>

Telephone +82-2-880-6971 (Document Submission)

Fax +82-2-873-5021

Email snuadmit@snu.ac.kr

Mailing Address

#150-401 Office of Admissions Seoul National University 1 Gwanak-ro Gwanak-gu Seoul 151-742
KOREA

Office Hours Weekdays 9am ~ 6pm (Lunch break 12pm~1pm)

01/ Admissions Timeline

	Step	Deadline
1	Online Application(❖)	<p>June 1 (Mon), 2015 ~ July 9 (Thu), 2015 (by 18:00, local time in Korea)</p> <ul style="list-style-type: none"> Click “Apply online” and create an account at the Uway Website during the specified period. SNU Admissions http://en.snu.ac.kr/apply/info/ Uway http://www.uwayapply.com Entrance to the program starts in March 2016
2	Submission of Documents	<p>June 1 (Mon), 2015 ~ July 10 (Fri), 2015 (by 18:00, local time in Korea)</p> <ul style="list-style-type: none"> Sent by post or visit in person After completing the online application, the required documents should arrive at the SNU Office of Admissions by the designated deadline. Please refer to pages 7–8 for the list of required documents to be submitted. <p>❖ The venue for document submission is expected to be very crowded, as the deadline for submission is approaching. You are advised to submit your documents at your earliest convenience.</p>
3	Performance Test	<p>September 10 (Thu), 2015</p> <ul style="list-style-type: none"> International Admissions II applicants, applying for Fine Arts, Music or Physical Education, may be subject to a Performance Test. In such a case, the corresponding College/Department will individually notify the applicants of further details.
4	Announcement of Admissions Decision	<p>October 2 (Fri), 2015</p> <ul style="list-style-type: none"> Results will be posted on the SNU website. Korean http://admission.snu.ac.kr English http://en.snu.ac.kr/apply/info Registration Number and date of birth will be required for verification.
5	Registration	<p>February 2016 (TBA)</p> <ul style="list-style-type: none"> Applicants are advised to note the ‘Reference Guide for New International Students’ for further details regarding registration process.
6	Korean Proficiency Test among the admitted students	<p>February 2016 (TBA)</p> <ul style="list-style-type: none"> The abovementioned SNU website will indicate those who are required to take the Korean Proficiency Test on the admission result announcement screen.

The scheduled dates above are subject to change. Please make sure to check for any changes announced on our website.

❖ For those who do not have any means of internet access

The online application period for the Spring 2016 intake is held from **June 1 (Mon), 2015 to July 9 (Thu), 2015**. If an applicant has no means to apply online during the designated period, the applicant may submit his/her application materials via post or in person. In such a case, please make sure that the application fee should be included in the application packet. The application packet must arrive before the deadline (18:00, **July 9 (Fri), 2015**). Otherwise, the submission will not be accepted.

02/ Programs Offered

- Undergraduate applicants should apply for the desired College & Unit as listed below.
- Students are to select their majors after completing the first or second year of their course, in accordance with the academic policy of each College.

College & Unit	Major	
College of Humanities	Korean Language & Literature, Chinese Language & Literature, English Language & Literature, French Language & Literature, German Language & Literature, Russian Language & Literature, Hispanic Language & Literature, Linguistics, Asian Languages and Civilizations, Korean History, Asian History, Western History, Archaeology and Art History (Archaeology major, Art History major), Philosophy, Religious Studies, Aesthetics	
College of Social Sciences	Department of Political Science and International Relations (Political Science major, International Relations major), Economics, Sociology, Anthropology, Psychology, Geography, Social Welfare, Communication	
College of Natural Sciences	Mathematical Sciences	
	Statistics	
	Physics & Astronomy	Physics, Astronomy
	Chemistry	
	Biological Sciences	
Earth & Environmental Sciences		
College of Nursing		
College of Business Administration		
College of Engineering	Civil and Environmental Engineering	
	Mechanical & Aerospace Engineering	Mechanical Engineering, Aerospace Engineering
	Materials Science and Engineering	
	Department of Electrical and Computer Engineering	
	Department of Computer Science and Engineering	
	Chemical and Biological Engineering	
	Architecture and Architectural Engineering	Program in Architecture (5-year program), Architectural Engineering
	Department of Industrial Engineering	
	Department of Energy Resources Engineering	
	Department of Nuclear Engineering	
Department of Naval Architecture and Ocean Engineering		
College of Agriculture	Agricultural Economics & Rural Development	Agricultural and Resource Economics, Regional Information
	Plant Science	Crop Science and Biotechnology, Horticultural Science and Biotechnology, Vocational Education and Workforce Development
	Forest Sciences	Forest Environmental Science, Environmental Materials Science
	Food and Animal Biotechnology	Food Science and Biotechnology, Animal Science and Biotechnology
	Applied Biology and Chemistry	Applied Life Chemistry, Applied Biology
	Landscape Architecture and Rural System Engineering	Landscape Architecture, Rural System Engineering
Biosystems & Biomaterials Science and Engineering	Biosystems Engineering, Biomaterials Engineering	

College & Unit		Major	
College of Fine Arts	Crafts and Design(Crafts/Design)	Crafts, Design	
	Oriental Painting		
	Painting		
	Sculpture		
College of Education(♣)	Education		
	Korean Language Education		
	English Language Education		
	German Language Education		
	French Language Education		
	Social Studies Education		
	History Education		
	Geography Education		
	Ethics Education		
	Mathematics Education		
	Physics Education		
	Chemistry Education		
	Biology Education		
	Earth Science Education		
Physical Education			
College of Human Ecology	Consumer and Child Studies	Consumer Science, Child Development & Family Studies	
	Food and Nutrition		
	Textiles, Merchandising and Fashion Design		
College of Veterinary Medicine		Pre-Veterinary Medicine Program	
College of Music	Vocal Music		
	Composition	Composition	Composition Major, Electronic Music Major, Conducting Major
		Theory	
	Instrumental Music	Piano	Piano
		Strings	Violin, Viola, Cello, Contrabass, Harp, Guitar
		Woodwind/Brass/Percussion	Flute, Oboe, Clarinet, Basson, Horn, Trumpet, Trombone, Saxophone, Tuba, Percussion
Korean Music	Gayageum, Geomungo, Haegeum, Piri, Daegeum, Ajaeng, Percussion, Theory, Composition, Conducting, Vocal Music		
College of Medicine		Pre-Medical Program	
College of Liberal Studies			

- ♣ The College of Education offers admissions within the limit of 10% of each unit for the designated year, in accordance with the “Teacher-Training Institution Quota Adjustment” implemented by the Ministry of Education.
- ※ Reorganization of academic affairs by SNU may result in the followings: change of the program’s name, integration, division and/or closure of a certain field of study (major).

03/ Admissions Quota

- The quota for international admissions is not predetermined.
- The College of Education offers admissions within the limit of 10% of each unit for the designated year, in accordance with the “Teacher–Training Institution Quota Adjustment” implemented by the Ministry of Education.

04/ Things You Should Know Before You Apply

1. Eligibility

- Applicants with both Korean and other foreign citizenship are not eligible for International Admissions I.
- International Admissions II applicants are advised to note that SNU does not acknowledge international schools located in Korea as foreign schools.

2. Application Process

- Applicants should make sure they type in the correct personal information, when undertaking the online application process. In principle, any modification and/or cancellation is not allowed after completing the application.
- Applicants are fully responsible for any disadvantages they may incur due to errors and omissions in the information provided.
- Applicants are not allowed to utilize a cross application approach, which can lead to disqualification. Cross–application is defined as when an applicant is given more than one registration number after submitting multiple applications. Submission of multiple applications means either applying more than one undergraduate course, or applying both undergraduate and graduate course at once.

3. Submission of Documents

- All of the submitted documents are not returnable, and the application fee is not refundable.
- Admissions offered will be rescinded, if false information or unfair practice for admissions played any part in the process. This applies even after a student enrolls at SNU.

4. Others

- Admitted students to SNU are not allowed to register for any other universities in Korea which are scheduled to hold the same academic year for admissions as that of SNU. If an admitted student does not comply with this regulation, the admissions will be rescinded.
- International Admissions II applicants are subject to the regulation limiting the number of applications to be made in the same academic year. This is in accordance with the new regulation introduced, which restricts the number of applications to six.

- SNU does not disclose information related to admissions decisions.
- The admissions staff reserves the right to require additional documents from applicants, should there be any need to clarify the eligibility or to verify the authenticity of the submitted materials.
- Applicants, having been offered Spring semester admissions via International Admissions II, are not allowed to apply for Fall semester admissions at other universities in Korea as well as at SNU. This restriction applies, even if the applicant does not undertake the actual registration process. The offer itself is regarded as a valid precondition for this restriction to come into effect.

05/ Admissions Eligibility and Requirements

International applicants must meet the admissions eligibility for either International Admissions I or II by February 29, 2016. Nationality/Citizenship status must be met by the application deadline. Considering the particularities of International Admissions, admissions eligibility status of any ambiguous case is to be decided by the Committee at the Office of Admissions through the internal process.

* International Admissions I

- Eligibility

His or her parents as well as the applicant himself or herself are not citizens of Korea; and the applicant is a high school graduate, or has attained the equivalent level of education.

- Required Documents

	Required Documents	Notes
1	Application for Admission [Form 1]	• Print it out after completing the online application.
2	Personal Statement and Study Plan [Form 2]	• Fill out this portion on the online application to be printed out for submission.
3	Letter of Recommendation [Form 3-1]	<ul style="list-style-type: none"> • Letter to be properly sealed and signed in an official envelope by the recommenders • If there is no counselor at school, this reference may be written by another teacher excluding the one writing the Letter of Recommendation. • Designated form available on the SNU website (http://en.snu.ac.kr/apply/forms)
4	Counselor Reference [Form 3-2]	
5	Official High School Transcript and Graduation Certificate	
6	A Copy of the Applicant's Passport	<ul style="list-style-type: none"> • If a copy of passport is unavailable, other supporting documents may suffice as long as the documents officially indicate the nationality.
7	Copies of Both Parents' Passport	
8	Official Document indicating parent-child relationship between the applicant and his/her parents	<ul style="list-style-type: none"> • e.g. Birth Certificate, 例) 户口簿(公证本), 亲属关系证明书 • In case of parents' divorce/death, related documents should be submitted
9	Financial Certification [Form 4]	<ul style="list-style-type: none"> • Designated form available on the SNU website (http://en.snu.ac.kr/apply/forms)
10	Portfolio, Records of Achievement, etc.	<ul style="list-style-type: none"> • Applies only to the applicants for the programs of Fine Art, Music and Physical Education. Please refer to the corresponding College's website for details.
11	Supplementary Materials (♣)	<ul style="list-style-type: none"> • Supplementary materials will be taken into consideration for admissions decisions, if submitted. Please refer to page 10 for details.
12	Proof of Language Proficiency (♣)	<ul style="list-style-type: none"> • Either proof of Korean or English proficiency is required; <ol style="list-style-type: none"> 1) Korean Proficiency: TOPIK level 3 or higher 2) English Proficiency: TOEFL (PBT 550, CBT 213, iBT 80), TEPS 551, IELTS 5.5 or higher 3) Other official documents indicating proof of language proficiency
13	Agreement for Verification of Academic Record	<ul style="list-style-type: none"> • Print it out after completing the online application. Sign your name for a Letter of Agreement, and leave it blank for a Verification Report.

♣ If an applicant wants ETS to directly send his/her score report (TOEFL, SAT and/or AP) to SNU, please note that the official ETS code of SNU is [7972](#).

* International Admissions II

- Eligibility

The applicant holds either Korean (include an international marriage migrant who is naturalized as a Korean) or Foreign citizenship and undertook all of his/her education (both primary and secondary; from 1st grade of elementary to High school graduation) outside of Korea.

- Required Documents

	Required Documents	Notes
1	Application for Admission [Form 1]	<ul style="list-style-type: none"> • Print it out after completing the online application.
2	Personal Statement and Study Plan [Form 2]	<ul style="list-style-type: none"> • Fill out this portion on the online application to be printed out for submission.
3	Letter of Recommendation [Form 3-1]	<ul style="list-style-type: none"> • Letter to be properly sealed and signed in an official envelope by the recommenders • If there is no counselor at school, this reference may be written by another teacher excluding the one writing the Letter of Recommendation. • Designated form available on the SNU website (http://en.snu.ac.kr/apply/forms)
4	Counselor Reference [Form 3-2]	
5	Official High School Transcript and Graduation Certificate	
6	A Copy of the Applicant's Passport	<ul style="list-style-type: none"> • If a copy of the applicant's passport is unavailable, other supporting documents may suffice as long as the documents officially indicate the applicant's nationality.
7	Certificate of Facts concerning the Entry and Exit (issued by the Korean Immigration Office/ Community Service Center/Korean embassy)	<ul style="list-style-type: none"> • The Certificate must contain the complete records from the applicant's date of birth to the date of Certificate issuance. Should there be any missing information, other supporting documents (e.g. academic transcripts, graduation certificates, etc.) corresponding to the missing period must be submitted. • If the applicant has had any modifications to his/her personal information (e.g. being naturalized as a foreign citizen, a name change, issuance of a new passport etc.), he/she must submit complete records of entry and exit from birth to the present, including those records prior to the applicable change. • Applicants holding dual citizenship are required to submit the Certificate of Facts concerning the Entry and Exit applicable to each passport, respectively. • The passport number on the passport copy must correspond to the passport number on the certificate of facts concerning entry and exit. If not, please submit a related document or a written explanation.
8	Portfolio, Records of Achievement, etc.	<ul style="list-style-type: none"> • Applies only to the applicants for the programs of Fine Art, Music and Physical Education. Please refer to the corresponding College's website for details.
9	Supplementary Materials (♣)	<ul style="list-style-type: none"> • Supplementary materials will be taken into consideration for admissions decisions, if submitted. Please refer to page 10 for details.
10	Proof of Language Proficiency (♣)	<ul style="list-style-type: none"> • Either proof of Korean or English proficiency is required; <ol style="list-style-type: none"> 1) Korean Proficiency: TOPIK level 3 or higher 2) English Proficiency: TOEFL (PBT 550, CBT 213, iBT 80), TEPS 551, IELTS 5.5 or higher 3) Other official documents indicating proof of language proficiency
11	Agreement for Verification of Academic Record	<ul style="list-style-type: none"> • Print it out after completing the online application. Sign your name for a Letter of Agreement, and leave it blank for a Verification Report.

♣ If an applicant wants ETS to directly send his/her score report (TOEFL, SAT and/or AP) to SNU, please note that the official ETS code of SNU is [7972](#).

※ International marriage migrants who are naturalized as Korean should additionally submit Certificate of Naturalization/Certificate of Facts on Alien Registration and Certificate of Marriage

06/ How to Apply

1 Online Application

1. The Application for Admission Form [Form 1] should be submitted during online application, as outlined on the SNU website (<http://en.snu.ac.kr/apply/info>) and the application website (<http://www.uwayapply.com>). The application fee (KRW 70,000) is payable online as well.
2. Online application for the Spring 2016 intake must be completed by 18:00 (local time in Korea), July 9 (Thu), 2015. The application must include all of the relevant information about the applicant along with payment of the application fee via online. If there is no means of online application during the designated period, the application materials must arrive at the Office of admissions, delivered in person or by post, by no later than 18:00 (local time in Korea), July 9 (Thu), 2015. In such a case, a Bank draft (USD 65, Payable to the "Office of Admissions, SNU") for the application fee must be enclosed in the application packet.

2 Document Submission

1. Please submit all of the required documents as advised in p. 7–8.
 - Original documents should be submitted. However, should they be unavailable, copies must be authorized by the document-issuing institution or notarized by a public notary.
 - Documents written in foreign language other than Korean or English must be notarized and translated into English or Korean.
 - When submitting your application packet, you may also enclose the sealed recommendation letters in it.
 - In case of being unable to submit the original score report of TOEFL, SAT, and/or AP due to delay in processing the requested report, applicants may submit a copy of report (for example, screen-shot of the score report captured online) within the designated period of document submissions. The original report, however, should be submitted later on when it is issued.
2. Please attach the Checklist (which can be downloaded after completing the online application on the Uway website) to the envelope of your application packet. On the Checklist, correctly indicate your submitted documents and place the documents in sequential order as indicated on the Checklist.
3. After the completion of both online application and document submission, you may make a phone call (Tel.+82-2-880-6971) so as to check the arrival status of your application packet. Online application number is to be asked for verification purpose.

07/ Admissions Criteria

Admissions decisions are based on an overall evaluation of the applicant's academic prospects, taking a holistic approach. The basis of such an evaluation is the documents submitted by the applicant, which are used to assess the applicant's academic achievements, relevant extracurricular activities, interest in the applied course, language proficiency, performance competency, and other factors.

Depending on the policy of the specific college or department, the applicant may be asked to undertake interviews, examinations, and/or a performance test. In such a case, the applicant will be individually notified of these details by the corresponding department or college. The following documents are to be examined as the admissions criteria;

1. Academic Transcripts

2. Personal Statement and Study Plan

3. Letters of Recommendation/Counselor Reference

4. Proof of language proficiency

- Applicants must submit at least one proof document of language proficiency either in Korean or English. In case of being unable to submit a proof document as listed below, other supporting documents may be submitted instead. Such documents should be officially approved ones clearly demonstrating the level of language proficiency.

Korean: TOPIK, KLPT

English: TEPS, TOEFL, IELTS, TOEIC

- Other than the required document, any additional document(s) of language proficiency may be submitted as a supplementary material.

Others: HSK, JLPT, DELF/DALF, DELE, ZD, or other approved type.

5. Official school introduction/profile(s)

The document(s) should be published by the applicant's high school or the Ministry of Education; such documents may include information about the curriculum, availability of advanced coursework, enrollment capacity, grade distribution, standardized test performance distributions, student selection process, admissions requirements, and ratio of students pursuing tertiary education.

6. Other Supplementary materials will be taken into consideration for admissions decisions, if submitted. Supplementary materials may be the following, but not limited to;

- The relevant country's qualifying test for high school graduation or a university admissions test: British GCE A-Level, Japanese Admission Center Exam, Chinese Unified Exam, German Abitur, French Baccalaureate, etc.
- Standardized tests and other indicators of academic achievement: IB Diploma, IB Certificate, AP, SAT, AICE, AEA, etc.
- Records of advanced coursework: AP, IB, Honors, etc.
- Official letter or other documents by the high school indicating the applicant's class rank or percentile (if not stated in the applicant's academic transcript)

08/ Things You Should Know After You Are Admitted

1. Admitted students should complete registration(payment for tuition fee) in the designated period. Otherwise, admission decision will be rescinded.
2. Applicants whose graduation status is pending during the time of application should submit their Graduation Certificates to the Office of Admissions within 15 days after their enrollment at SNU. Failure to submit such a document without a valid reason may invalidate any admissions offer.
3. Since July 14, 2007, Seoul National University has complied with the Apostille Requirements in accordance with the 1961 Hague Convention. Accordingly, newly admitted students from countries which are signatories to the convention must attach and submit the Apostille. Students from countries which are NOT signatories to the convention must submit a substitute documents; which can be official documents legalized by a Korean consular office, or another form of authentication (e.g. a Certificate of Authentication or a Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate. Please refer to [Appendix 3] on page 14 for further details.
4. The admissions committee will decide whether or not each student should take an additional Korean test. Admitted students, who are notified of taking Korean Proficiency Test at the SNU Language Education Institute (LEI), should take the Korean language test on the scheduled date. If a students gets Level 4 or below in his/her Korean Proficiency Test, he/she may be subject to the limitation in enrollment.
5. Admitted students may not defer admission to a later semester. If admitted students want to use leave of absence after registration, they should contact the administration office of corresponding colleges in advance.
5. After the announcement of the admissions decision, admitted students are advised to note the 'Reference Guide for New International Students' for information about scholarships, campus accommodations, and other information.

Appendix 1 Contact Information

Inquiry	Department	Telephone Homepage
General Admissions Information	Office of Admissions	+82-2-880-6971 Document Submission
		+82-2-880-6977 Document Review
Information for International Students	Office of International Affairs	+82-2-880-2519 Scholarship
		+82-2-880-4447 Certificate of Admission
Colleges	College of Humanities	+82-2-880-6007, 6008 http://humanities.snu.ac.kr
	College of Social Sciences	+82-2-880-6306, 6307 http://social.snu.ac.kr
	College of Natural Sciences	+82-2-880-6506, 6507 http://cns.snu.ac.kr
	College of Nursing	+82-2-740-8804, 8807 http://nursing.snu.ac.kr
	College of Business Administration	+82-2-880-6919 http://cba.snu.ac.kr
	College of Engineering	+82-2-880-7009 http://eng.snu.ac.kr
	College of Agric. & Life Sciences	+82-2-880-4506 http://cals.snu.ac.kr
	College of Fine Arts	+82-2-880-7454 http://art.snu.ac.kr
	College of Education	+82-2-880-7607 Physical Education: +82-2-880-7806 http://edu.snu.ac.kr
	College of Human Ecology	+82-2-880-6804 http://che.snu.ac.kr
	College of Veterinary Medicine	+82-2-880-1208 http://vet.snu.ac.kr
	College of Music	+82-2-880-7906 http://music.snu.ac.kr
	College of Medicine	+82-2-740-8031 http://medicine.snu.ac.kr
College of Liberal studies	+82-2-880-9536 http://cls.snu.ac.kr	
Tuition Payment, Refund	General Administration / Division of Accounting	+82-2-880-5107
Scholarship Information	Office of Student Affairs / Division of Scholarship	+82-2-880-5078, 5079
Temporary Cessation, Course Management	Office of Academic Affairs	+82-2-880-5032
Class Registrations	Office of Academic Affairs	+82-2-880-5042
Residence Halls	Gwanak Residence Hall	+82-2-880-5404 Dormitory

Appendix 2 Tuition(per semester)

- These are approximate figures and are subject to change. All figures are in Korean won.

Undergraduate Freshman		
College of Humanities		₩ 2,629,000
College of Social Sciences		₩ 2,629,000
College of Natural Sciences	Natural Sciences	₩ 3,165,000
	Mathematical Sciences	₩ 2,637,000
College of Nursing		₩ 3,165,000
College of Business Administration		₩ 2,629,000
College of Engineering		₩ 3,189,000
College of Agriculture and Life Sciences	Humanities and Social Sciences	₩ 2,629,000
	Natural Sciences	₩ 3,165,000
College of Fine Arts		₩ 3,848,000
College of Education	Humanities and Social Sciences	₩ 2,629,000
	Natural Sciences and Physical Education	₩ 3,165,000
	Mathematics Education	₩ 2,637,000
College of Human Ecology	Humanities and Social Sciences	₩ 2,629,000
	Natural Sciences	₩ 3,165,000
College of Music		₩ 4,113,000
College of Veterinary Medicine	Pre-Veterinary Medicine	₩ 3,263,000
	Veterinary Medicine	₩ 4,678,000
College of Medicine	Pre-Medicine	₩ 3,263,000
	Medicine	₩ 5,074,000
College of Liberal Studies		₩ 3,165,000

- The table above is based on Spring 2015 tuition.

Appendix 3 APOSTILLE Requirements for Newly Admitted Students

Since July 14, 2007, the Republic of Korea has been a party of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification or public (including notarized) documents to be used in countries that have joined the convention.

The Apostille ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

- Apostille certificates are to be submitted within 15 days after enrollment at SNU.
- For information regarding how to get an Apostille, please refer to the website <http://www.hcch.net> (Apostille Section).

A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:

❖ Please refer to the list of signatory countries on Apostille certificates on page 13.

1. Official certificates (Transcripts, Graduation certificate/diplomas, etc.) from public schools or institutions should be submitted with the attachment of “Apostille”.
2. Official certificates (Transcripts, Graduation certificate/diplomas, etc.) from private schools or institutions, however, should be officially notarized by a notary, agency or any other authority competent under the law of the country of origin of the certificates, and then, should be submitted with the attachment of “Apostille”.

N.B. All documents should be in English or Korean. If it is in any other language, you must submit a notarized/certified translation (in Eng. or Kor.) completed by a public notary in the country where the document was originally produced.

B. Admitted students from countries which are NOT signatories to the convention and do not recognize the Apostille must meet the following requirements:

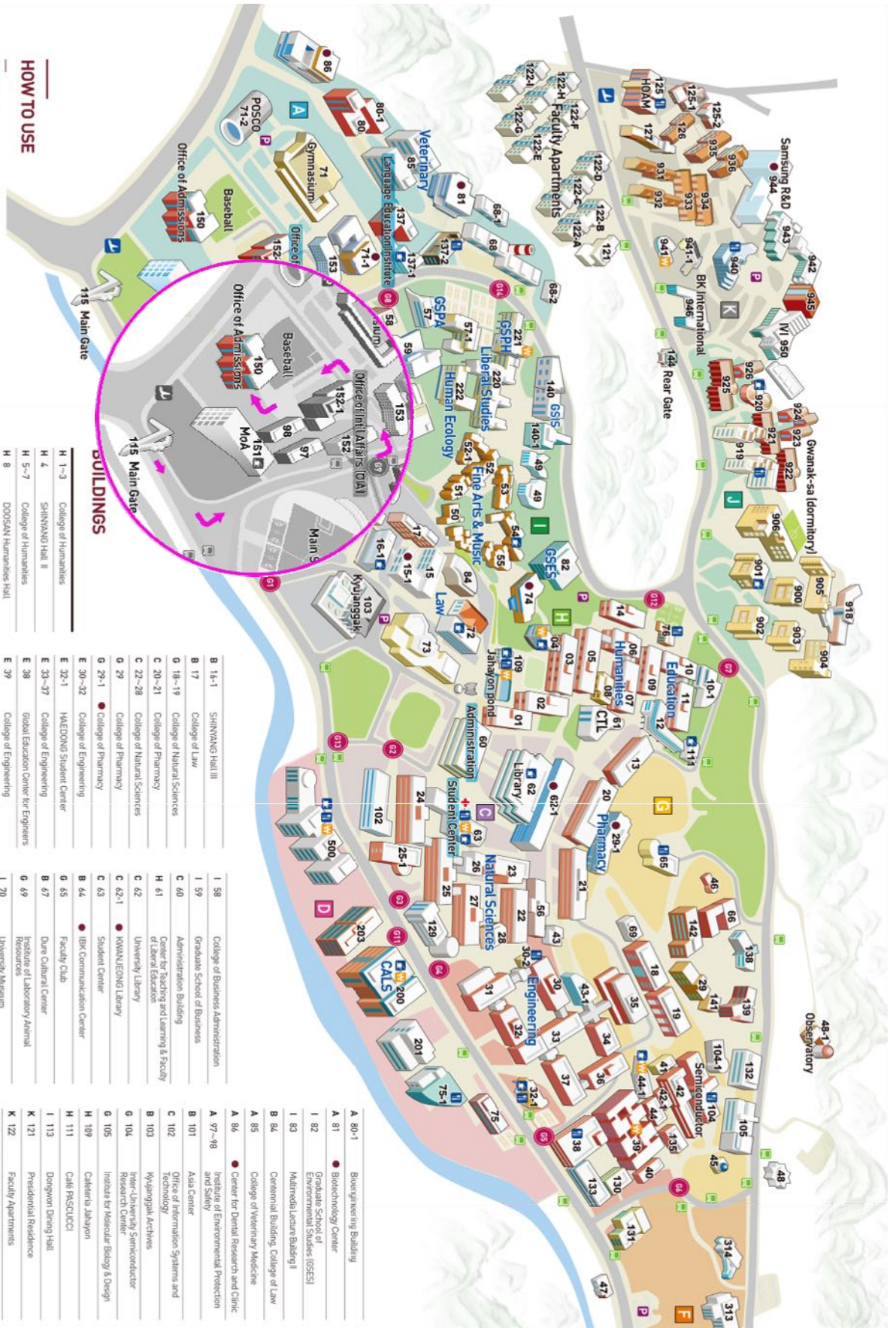
1. Official certificates (Transcripts, Graduation certificate/diplomas, etc.) must be legalized by a Korean consular officer in the country which issued the certificates.
2. Applicants from these countries should submit the official certificates with the attachment of an Authentication (ex. Certificate of Authentication or Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate.

N.B. All documents should be in English or Korean. If it's in any other language, you must submit a notarized/certified translation (in Eng. or Kor.) completed by a public notary in the country where the document was originally produced.

The list of countries for Apostille certificates

ALBANIA	ITALY	ST. KITTS AND NEVIS
ANDORRA	JAPAN	ST. LUCIA
ANTIGUA AND BARBUDA	KAZAKHSTAN	ST. VINCENT AND THE GRENADINES
ARGENTINA	KOREA, REPUBLIC OF	SURINAME
ARMENIA	KYRGYZSTAN	SWAZILAND
AUSTRALIA	LATVIA	SWEDEN
AUSTRIA	LESOTHO	SWITZERLAND
AZERBAIJAN	LIBERIA	TONGA
BAHAMAS	LIECHTENSTEIN	TRINIDAD AND TOBAGO
BARBADOS	LITHUANIA	TURKEY
BAHRAIN	LUXEMBOURG	UKRAINE
BELARUS	THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA	UNITED KINGDOM
BELGIUM	MALAWI	UNITED STATES OF AMERICA
BELIZE	MALTA	URUGUAY
BOSNIA–HERZEGOVINA	MARSHALL ISLANDS	UZBEKISTAN
BOTSWANA	MAURITIUS	VANUATU
BRUNEI DARUSSALAM	MEXICO	VENEZUELA
BULGARIA	MOLDOVA, REPUBLIC OF	
CAPE VERDE	MONACO	
CHINA, PEOPLE'S REPUBLIC OF	MONGOLIA	
COLOMBIA	MONTENEGRO	
COOK ISLANDS	NAMIBIA	
COSTA RICA	NETHERLANDS	
CROATIA	NEW ZEALAND	
CYPRUS	NICARAGUA	
CZECH REPUBLIC	NIUE	
DENMARK	NORWAY	
DOMINICA	OMAN	
DOMINICAN REPUBLIC	PANAMA	
ECUADOR	PARAGUAY	
EL SALVADOR	PERU	
ESTONIA	POLAND	
FIJI	PORTUGAL	
FINLAND	ROMANIA	
FRANCE	RUSSIAN FEDERATION	
GEORGIA	SAMOA	
GERMANY	SAN MARINO	
GREECE	SAO TOME AND PRINCIPE	
GRENADA	SERBIA	
HONDURAS	SEYCHELLES	
HUNGARY	SLOVAKIA	
ICELAND	SLOVENIA	
INDIA	SOUTH AFRICA	
IRELAND	SPAIN	
ISRAEL		

Appendix 4 Campus Map



HOW TO USE

SNU Owanak campus has more than 200 buildings, all of which have their own numbers. The map is divided into 11 zones, using area codes A-J.

If you have a building number, find its area code under Buildings, and locate the place. If you only have a name of the place, find the number under Category.

Note that some buildings are not shown on the map.

- G Gate to parking area
- P Open parking area
- B Bus stops
- L Airport Limousine
- R Roadway
- + Health care
- D Dining
- C Cafés

BUILDINGS

H 1-3	College of Humanities	B 14-1	SHINWANG Hall III	I 58	College of Business Administration	A 80-1	Biotechnology Building
H 4	SHINWANG Hall II	B 17	College of Law	I 59	Graduate School of Business	A 81	● Biotechnology Center
H 5-7	College of Humanities	G 18-19	College of Natural Sciences	C 60	Administration Building	I 82	Graduate School of Environmental Studies (GSES)
H 8	DOOSAN Humanities Hall	C 20-21	College of Pharmacy	H 61	Center for Teaching and Learning & Faculty of Liberal Education	I 83	Multi-media Lecture Building I
H 9-10	College of Education	C 22-28	College of Natural Sciences	C 62	University Library	B 84	Ceremonial Building, College of Law
H 10-1	Education Information Hall	G 29	College of Pharmacy	C 62-1	KWANJEONG Library	A 85	College of Veterinary Medicine
H 11	College of Education	G 29-1	● College of Pharmacy	C 63	Student Center	A 86	● Center for Dental Research and Clinic
H 12	Teacher Training Enrichment Hall	E 30-32	College of Engineering	B 64	● IBK Communication Center	A 97-98	Institute of Environmental Protection and Safety
H 13	College of Education	E 32-1	HAEDONG Student Center	G 65	Faculty Club	B 101	Asat Center
H 14	College of Humanities	E 33-37	College of Engineering	B 67	Dure Cultural Center	C 102	Office of Information Systems and Technology
H 15	College of Law	E 39	College of Engineering	G 69	Institute of Laboratory Animal Resources	B 103	Myungjick Archives
B 15-1	● College of Law	E 43	College of Engineering	I 70	University Museum	G 104	Inter-University Semiconductor Research Center
B 16	College of Social Sciences	G 43-1	Multi-media Lecture Building I	I 71, 71-1	● Gymnasium	G 105	Institute for Molecular Biology & Design
		G 44-1	SHINWANG Hall I	B 72	Law Library	H 109	Chakteria Jalayon
		G 45-48-1	Observatories	B 73	University Cultural Center	H 111	Cafe PASOLICI
		I 49	Design Center & Concert Hall	D 73	● Arts Research Center	I 113	Dongjeon Dining Hall
		I 50-52-2	College of Fine Arts	D 75	University Newspaper	K 121	Presidential Residence
		I 53-55	College of Music	H 75-1	3rd Cafeteria	K 122	Faculty Apartments
		C 56	College of Natural Sciences	H 76	4th Cafeteria	K 125-125-2	HOAM Faculty House
		I 57-57-1	Graduate School of Public Administration (GSPA)	A 80	SNU Veterinary Medical Teaching Hospital	K 126-127	Guest House
						C 129	Sungpan Mathematical Science Building
						E 130	Electrical Engineering & Science Research Institute
						F 131	Research Institute of Advanced Materials
						F 132	Institute of New Media and Communications
						F 133	Automation and Systems Research Institute
						F 135	Research Institute of Energy and Resources



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